

Instructions for obtaining a Firearms ID card

1. Complete a paper copy of New Jersey State Police form S.T.S.033 or go online to <http://www.njsp.org/firearms/pdf/sts-033.pdf> and complete the fillable PDF.
2. Complete a paper copy of the New Jersey State Police form S.P. 66 or go online to <http://www.njsp.org/firearms/pdf/sp-066.pdf> and complete the fillable PDF. **DO NOT SIGN THE FORM.** Your signature must be witnessed by an Essex Fells Police Officer who will sign as a witness.
3. Bring the completed forms (STS-033 and SP-066) to Essex Fells Police Headquarters. You will be provided with a New Jersey Universal Fingerprint Form.
4. Follow the instructions on the fingerprint form. Complete this form and schedule an appointment to be fingerprinted.
5. The Essex Fells Police Department will contact you when your ID card and/or permits are ready.

Instructions for obtaining a Handgun purchase permit

1. Complete a paper copy of New Jersey State Police form S.T.S.033 or go online to <http://www.njsp.org/firearms/pdf/sts-033.pdf> and complete the fillable PDF.
2. Complete a paper copy of the New Jersey State Police form S.P. 66 or go online to <http://www.njsp.org/firearms/pdf/sp-066.pdf> and complete the fillable PDF. **DO NOT SIGN THE FORM.** Your signature must be witnessed by an Essex Fells Police Officer who will sign as a witness.
3. If you **already have a NJ Firearms ID card** log on to <https://www.njportal.com/njsp/criminalrecords/> ,click on the ON LINE FORM 212A, a highlighted block located on the lower left side of the page. Enter ORI NUMBER "NJ0070700" on the first page of the application. Follow the prompts for demographic and select NJS 2C:58-3. Firearms Licensing. You will be asked to include your State Bureau of Identification Number (SBI Number) found on your Firearms Identification Card.
4. Bring the completed forms (STS-033 and SP-066) to Essex Fells Police Headquarters.