



BOROUGH OF ESSEX FELLS

Order of Business for
Organizational Meeting
January 2nd, 2024
7:00 p.m.

1. Open Public Meetings Law Notice - *Mayor Edward A. Davis*
2. Flag Salute - *Mayor Edward A. Davis*
3. Invocation - *Mayor Edward A. Davis*
4. Oath of Office - *Oath Administered by Mayor Davis*
 - *Bernard D'Avella - Council Member*
 - *John King - Council Member*
5. Roll Call - *Administrator/Borough Clerk*
6. Welcome & Remarks - *Mayor Edward A. Davis*
7. Committee Reports of 2023 by Members of the Council - *Council Members*
 - *Public Safety Committee - Councilman Hindy*
 - *Water Committee - Councilman D'Avella*
 - *Public Affairs Committee - Councilman King*
 - *Recreation Committee - Councilman Cecere*
 - *Public Works Committee - Councilman Sullivan*
 - *Finance & Personnel Committee - Councilwoman O'Connor*
8. Election of the President of the Council - *Mayor*
9. Borough Council Committee Appointments for 2024 by Mayor Davis
Motion to make, ratify and confirm.
10. Approval of Minutes of Previous Meetings
 - *December 19, 2023*
11. Ordinances:

2024-1091
AN ORDINANCE FIXING THE SALARIES, COMPENSATION, RETAINERS AND ALLOWANCES FOR THE BOROUGH OF ESSEX FELLS.
12. Resolutions:

2024-01 Designate Time, Date and Location of Meetings
2024-02 Designation of Official Newspapers for the Year 2024
2024-03 Temporary Budget - 2024
2024-04 Designate Rate of Interest on Delinquent Taxes & Sewer
2024-05 Designation of Depositories
2024-06 Authorization for cancellation of property tax refunds or delinquent amounts less than \$10.00
2024-07 Authorization for Investment of Borough Funds
2024-08 Authorization to Establish a Change Fund - \$100.00
2024-09 Authorize the 2024 Holiday Schedule

2024-10 Authorize filing of 2023 Recycling Tonnage Grant Application

2024-11 Authorization to Establish a Postage Account

2024-12 Authorization to Award a Non-Fair and Open Contract for Legal Services

2024-13 Authorization to Award a Non-Fair and Open Contract for Municipal Auditor

2024-14 Authorization to Award a Non-Fair and Open Contract for Water/Sewer Consulting Engineer

2024-15 Authorization to Award a Non-Fair and Open Contract for Bond Counsel

2024-16 Authorization to Award a Non-Fair and Open Contract for Financial Services

2024-17 Appointment of Insurance Fund Commissioner for 2024

2024-18 Appointment of a Qualified Purchasing Agent

2024-19 Authorization to Designate a Public Agency Compliance Officer (P.A.C.O)

2024-20 Appointment of Community Development Block Grant Representatives for 2024

2024-21 Appointment of Member & Alternate Member to the Essex County Solid Waste Advisory Committee

2024-22 Authorization to appoint Anthony Sorisi to the Essex County Pre-Disaster Mitigation Committee

2024-23 Appointment of Recycling Coordinator as a Member of the Essex County Recycling Committee

2024-24 Authorization to Award a Non-Fair and Open Contract for Special Labor Counsel

2024-25 Authorization to Advertise for Bids - Regular Unleaded Gasoline & Diesel Fuel

2024-26 Authorization to Award a Non-Fair and Open Contract for Municipal Engineer

2024-27 Authorization to Award a Non-Fair and Open Contract for Water Operational Services

2024-28 Authorization to Award a Professional Service Agreement to Suburban Consulting Engineers, Inc. - Air Stripper (Main Facility) PFOA Removal Treatment Design Additional Permitting, Planning Board, Re-Bid & Funding Services (Amendment #8 Revision A) - \$14,000.00

2024-29 Authorization to Award a Professional Service Agreement to Phillips Preiss, LLC

2024-30 Authorization to Award Professional Service Agreement -Petry Engineering - 2024 NJDOT

2024-031 Authorization to Appoint James Egan as Emergency Management Coordinator

2024-032 Authorization to update the Emergency Management Council

2024-033 Appointment of Personnel

2024-034 Appointment of Personnel

2024-035 Appointment of Personnel

2024-036 Authorization to Appoint Board of Recreation Members and Director

2024-037 Authorization to Appoint Volunteer Fire Department Members

2024-038 Authorization to Appoint Volunteer Fire Department Officers

2024-039 Authorization to Appoint Skating Pond Members and Director

2024-040 Authorization to Pay Bills & Approval of Investments

13. Correspondence:

- Elected Officials Risk Management Seminar - *Administrator*

14. Public Comment

15. Adjournment