



# BOROUGH OF ESSEX FELLS

Order of Business for  
Organizational Meeting  
January 7<sup>th</sup>, 2025  
7:00 p.m.

1. **Open Public Meetings Law Notice - *Mayor Edward A. Davis***
2. **Flag Salute - *Mayor Edward A. Davis***
3. **Invocation - *Mayor Edward A. Davis***
4. **Oath of Office - *Oath Administered by Mayor Davis***
  - *Michael Cecere - Council Member*
  - *William Sullivan - Council Member*
5. **Roll Call - *Administrator/Borough Clerk***
6. **Welcome & Remarks - *Mayor Edward A. Davis***
7. **Committee Reports of 2024 by Members of the Council - *Council Members***
  - *Public Safety Committee - Councilman Sullivan*
  - *Water Committee - Councilman D'Avella*
  - *Public Affairs Committee - Councilman Cecere*
  - *Recreation Committee - Councilwoman Goldman*
  - *Public Works Committee - Councilman King*
  - *Finance & Personnel Committee - Councilwoman O'Connor*
8. **Election of the President of the Council - *Mayor***
9. **Borough Council Committee Appointments for 2025 by Mayor Davis**  
*Motion to make, ratify and confirm.*
10. **Ordinances:**  
**2025-1111**  
**ORDINANCE AMENDING CHAPTER 72 OF THE REVISED GENERAL**  
**ORDINANCES OF THE BOROUGH OF ESSEX FELLS AND PROVIDING FOR A**  
**LIQUOR LICENSE FEE**
11. **Resolutions:**  
**2025-01 Designate Time, Date and Location of Meetings**  
**2025-02 Designation of Official Newspapers for the Year 2025**  
**2025-03 Temporary Budget - 2025**  
**2025-04 Designate Rate of Interest on Delinquent Taxes & Sewer**  
**2025-05 Designation of Depositories**  
**2025-06 Authorization for cancellation of property tax refunds or delinquent amounts less**  
**than \$10.00**  
**2025-07 Authorization for Investment of Borough Funds**  
**2025-08 Authorization to Establish a Change Fund - \$100.00**

2025-09 Authorize the 2025 Holiday Schedule

2025-10 Authorize filing of 2024 Recycling Tonnage Grant Application

2025-11 Authorization to Establish a Postage Account

2025-12 Authorization to Award a Non-Fair and Open Contract for Legal Services

2025-13 Authorization to Award a Non-Fair and Open Contract for Municipal Auditor

2025-14 Authorization to Award a Non-Fair and Open Contract for Water/Sewer Consulting Engineer

2025-15 Authorization to Award a Non-Fair and Open Contract for Bond Counsel

2025-16 Authorization to Award a Non-Fair and Open Contract for Financial Services

2025-17 Appointment of Insurance Fund Commissioner for 2025

2025-18 Appointment of a Qualified Purchasing Agent

2025-19 Authorization to Designate a Public Agency Compliance Officer (P.A.C.O)

2025-20 Appointment of Community Development Block Grant Representatives for 2025

2025-21 Appointment of Member & Alternate Member to the Essex County Solid Waste Advisory Committee

2025-22 Authorization to appoint Anthony Sorisi to the Essex County Pre-Disaster Mitigation Committee

2025-23 Appointment of Recycling Coordinator as a Member of the Essex County Recycling Committee

2025-24 Authorization to Award a Non-Fair and Open Contract for Special Labor Counsel

2025-25 Authorization to Advertise for Bids - Regular Unleaded Gasoline & Diesel Fuel

2025-26 Authorization to Award a Non-Fair and Open Contract for Municipal Engineer

2025-27 Authorization to Award a Non-Fair and Open Contract for Water Operational Services

2025-28 Authorization to Appoint Joseph Angelo as Municipal Court Judge

2025-29 Authorization to Award a Professional Service Agreement to Phillips Preiss, LLC

2025-30 Authorization to Award Professional Service Agreement -Petry Engineering - 2025 NJDOT

2025-31 Authorization to Confirm Appointment of Joseph M. Wenzel as Prosecutor and James Pomaco as Public Defender for the North Caldwell, Essex Fells, Verona Shared Municipal Court

2025-32 Authorization to Appoint Skating Pond Members and Director

2025-33 Authorization to Appoint Board of Recreation Members and Director

2025-34 Authorization to update the Emergency Management Council

2025-35 Authorization to Appoint Volunteer Fire Department Members

2025-36 Authorization to Appoint Volunteer Fire Department Officers

2025-37 Authorization to Execute Dental Plan Agreement

**12. Correspondence:**

- Essex Fells Dumpster and Storage Container Request

**13. Public Comment**

**14. Adjournment**