

PLANNING BOARD
BOROUGH OF ESSEX FELLS

MINUTES OF THE MEETING OF MAY 9, 2022

Chairman Bob Burchell stated that the meeting notice provided this was a virtual meeting open to the public via zoom (Log in to: www.zoom.us) Click on "Join a Meeting", then use this log in info: Meeting ID: 892 4575 6375, Passcode: 984014. He then stated that the meeting could be joined by phone: 1-646-558-8656. Chairman Burchell then said that to review documents associated with the meeting were available by contacting Board Attorney Michael Sullivan at 973-239-8800 or skslawms@aol.com

The meeting was called to order at 7:05 p.m. The Open Public Meetings Act announcement was read by Chairman Burchell, as required by law. Those present were Bob Burchell, Bud D'Avella, Mayor Ed Davis, Dave Isabel, Jody James, John King, Peter McMullen and Brittany Thunell (Board Member Jim Irwin joined the meeting at 7:14 p.m., after the Election of Officers item).

Election of Officers

On a motion made by Jody James and seconded by Dave Isabel, Bob Burchell was nominated as Chairman. Mr. Burchell was voted as Chairman by a vote of 7 – 0.

On a motion made by Mayor Davis and seconded by Brittany Thunell, Jody James was nominated as Vice Chairman. Ms. James was voted Vice Chairman by a vote of 7 – 0.

On a motion made by Jody James and seconded by John King, Peter McMullen was nominated as Secretary. Mr. McMullen was voted Secretary by a vote of 7 – 0.

Approval of Minutes

Chairman Burchell stressed that the minutes recorded at the August 12, 2021 meeting of the Planning Board included an item establishing a new article, XXIV, prohibiting cannabis establishments. Board Member D'Avella made a motion to approve the minutes that was seconded by Board Member McMullen. The minutes were approved by a vote of 7 – 0.

Approval of Resolutions

A resolution appointing Michael D. Sullivan, Esq., of the firm Stickel, Koenig, Sullivan & Drill, LLC as Board Attorney from January 1, 2022 to December 31, 2022 was read by Board Member Jim Irwin. On motion made by Board Member Irwin seconded by Board Member Thunell, Mr. Sullivan was confirmed as Board Attorney by a vote of 7 – 0. Board Attorney Sullivan advised that his office would arrange for publication of the required notice of appointment including

the duration, service and amount of the contract. Further, the resolution and contract are on file and available for public inspection in the office of the Borough Clerk.

A resolution establishing the Meeting Dates and Times of the Planning Board for 2022 and the first meeting of 2023 was read by Board Member King. On a motion by Board Member McMullen and seconded by Board Member James, the resolution was approved by a 7 – 0 vote. Meetings are to be held at the Municipal Building, 255 Roseland Avenue or remotely via zoom. Information on the dates and how to access each meeting will be included in the agenda for each scheduled meeting posted on the Borough website www.essexfellsboro.com and posted in the Municipal Building.

A resolution establishing the *Star Ledger* and *The Progress* as the official newspapers of the Planning Board for 2022 was read by Board Member Thunell. On a motion by Board Member James and seconded by Board Member Irwin, the resolution was approved by a 7 – 0 vote.

Hearings

None

Other Matters

Mr. Sullivan requested that all Board Members review the 2021 Essex Fells Planning Board membership list to ensure that addresses, phone number(s) and email addresses are accurate. No Board Member indicated any changes.

Public

Board Member D'Avella stated that no members of the public were present via zoom or phone and therefore there are no questions or comments. Chairman Burchell closed the Public Session.

Adjournment

On a motion from Board Member James and a second from Board Member Irwin, the meeting was adjourned by unanimous vote at 7:25 p.m.



Robert W. Burchell, Chairman
Planning Board
February 9, 2023