

MINUTES OF THE MEETING OF THE COUNCIL OF THE BOROUGH OF ESSEX  
FELLS, ESSEX COUNTY, NEW JERSEY

Held at the Essex Fells Municipal Building in said Borough on November 22, 2022 at 7:00 p.m.

Present

Mayor Edward A. Davis  
Councilman Michael Cecere  
Councilman BJ D'Avella  
Councilman Greg Hindy  
Councilman John King  
Councilwoman Maggie O'Connor  
Councilman William Sullivan

Absent

Also Present

Borough Administrator/Borough Clerk Francine T. Paserchia  
Borough Attorney James Parisi

Mayor Davis called the meeting to order. He stated that in compliance with the Open Public Meetings Law (Chapter 231, Public Laws of 1975) notice of this meeting was transmitted to The Progress and The Star Ledger and was filed with the Borough Clerk and is posted on the Bulletin Board of the Borough Hall.

Mayor Davis led the Council in the Pledge of Allegiance and gave the Invocation.

Councilman King moved, Councilman Sullivan seconded approval of the minutes of:

- August 16, 2022
- September 20, 2022
- October 18, 2022
- October 4, 2022
- November 1, 2022

And was carried on call of the roll:

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Michael Cecere	None	None
BJ D'Avella		
Greg Hindy		
John King		
Maggie O'Connor	<u>Abstain</u>	
William Sullivan	None	

Appointments:

- Essex Fells Police Department – New Officer
  - Mayor Davis administered the Oath of Office
    - Nicholas A. Milone, Police Officer

Mayor Davis asked the Clerk to report on written communications.

The Clerk reported receipt of the following:

**A. Written:**

**October 2022 Department Reports:**

- Construction Department Cash Receipt & Permit Fee Log Report
- Police Department and Municipal Court Report

Mayor Davis said if there were no objections to the above, they will be placed on file. Hearing no objection, it was so ordered.

**Public Safety (Police & Fire)**

**A. Class III Officer for the Essex Fells Elementary School**

The Mayor advised Council that he has been approached by the Essex Fells Elementary School about the hiring of a Class III Officer.

This would be in the form of a Shared Service Agreement with the school who would bear the cost of the employee that would have to be hired by the town and fall under the direction of the Police Department.

*No formal action taken just for informational purposes -*

**Water**

**A. Lead and Galvanized Service Line Inspections**

The Mayor advised Council that initial letters have been mailed to the effected residents. More information to follow in the coming weeks.

*All were in Agreement.*

**Public Works**

**A. Fall Leaf Pickup Status**

The December 2<sup>nd</sup> deadline is approaching a brief overview of this year's process was discussed.

*All were in Agreement.*

*Councilman King moved, Councilman Hindy seconded, approval of the following resolutions on consent:*

2022-135

**BE IT RESOLVED** by the Council of the Borough of Essex Fells that the following Personnel action is hereby authorized;

1. The following named person/employee of the Borough of Essex Fells, in the title, at the rate of pay, on the effective date set forth opposite his/her name:

Name:	Title:	Rate of Pay:	Effective Date:
Nicholas A. Milone	Police Officer	\$47,730.48	November 10, 2022

2022-136

**A RESOLUTION AUTHORIZING THE PURCHASE OF  
FIRE DEPARTMENT EQUIPMENT THROUGH THE NEW JERSEY  
COOPERATIVE PURCHASING PROGRAM**

**WHEREAS**, the Borough of Essex Fells wishes to purchase Scott Safety SCBA Carbon-Wrapped Cylinder, No-Valve 4500 PSI for Fire Department use; and

**WHEREAS**, said equipment can be purchased from Firefighter One, through the New Jersey Cooperative Purchasing Program under Contract No. 10009673; and

**WHEREAS**, public bids are not required when the purchase is made through a Cooperative Purchasing Agreement in accordance with N.J.S.A. 40A:11-10 of the Local Public Contracts Law; and

**WHEREAS**, the total amount of the contract is \$18,702.00 and the Finance Officer has certified that the funds are available for this purpose; and

**WHEREAS**, the Borough Council wishes to authorize the award of the contract for the purchase of Scott Safety SCBA Carbon-Wrapped Cylinder, No-Valve 4500 PSI.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Essex Fells, in the County of Essex, and State of New Jersey, as follows:

1. A Contract is hereby awarded to Firefighter One for the purchase of Scott Safety SCBA Carbon-Wrapped Cylinder, No-Valve 4500 PSI for Fire Department use in the amount of \$18,702.00.
2. The Contract is awarded in accordance with the unit pricing, terms and conditions contained New Jersey Cooperative Purchasing Program, Contract No 10009673.
3. The Fire Chief is hereby responsible to take whatever actions may be necessary to implement the terms of this Resolution and accept the order.

2022-137

**RESOLUTION AUTHORIZING FIRST CHANGE ORDER TO THE  
PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOROUGH OF  
ESSEX FELLS AND CORE & MAIN FOR LEAD LINE IDENTIFICATION**

**WHEREAS**, The Borough entered into a professional services agreement with Core & Main for lead line identification services in an amount not to exceed \$34,500 as set forth in a proposal dated August 29, 2022 which was subject to final clarification of the scope of services by Borough representatives; and

**WHEREAS**, it has been determined that certain changes to this Contract are necessary due to identification of 62 additional homes which require lead line identification services; and

**WHEREAS**, the details of the proposed Change Order are as follows:

Unit Price: \$65.00 per home

Change Order #1: 62 additional homes at \$65.00 per home equals \$4,030

Total: increase \$4,030.00

**WHEREAS**, the total contract amount incorporating the change order will be the amount of \$38,530.00; and

**WHEREAS**, the Consulting Engineer has recommended to the Borough Council that it modify its Contract with Core & Main as a result of this change and the Borough Finance Officer has confirmed the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Essex Fells, in the County of Essex and State of New Jersey, that the following Change Order is hereby approved in the Contract between the Borough of Essex Fells and Core & Main: Increase in Contract \$4,030.00. Total Contract Amount: \$38,530.00.

**And was carried on call of the roll:**

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Michael Cecere	None	None
BJ D'Avella		
Greg Hindy		
John King		
Maggie O'Connor	<u>Abstain</u>	
William Sullivan	None	

**2022-138**

Authorization for Payment of Bills

**BE IT RESOLVED** by the Council of the Borough of Essex Fells that;

**WHEREAS**, the bill list as attached has been presented by the Chief Finance Officer for payment.

**NOW THEREFORE BE IT RESOLVED** by the Council of the Borough of Essex Fells that the bill list as presented is approved.

<u>Fund</u>	<u>Fund No.</u>	<u>Amount</u>
Current	2-01	\$2,247,683.64
Borough Capital	C-04	\$52,665.00
Water	2-05	\$38,247.20
Grant	04	\$0
Water Capital	C-06	\$44,321.03
Animal Control	T-10	\$0
Trust	T-11	\$7,365.42
Payroll	T-13	\$119,137.52

And was carried on call of the roll:

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
BJ D'Avella	None	None
Greg Hindy		
John King		
Maggie O'Connor	<u>Abstain</u>	
William Sullivan	Michael Cecere	

On motion made by Councilman Hindy, seconded by Councilman D'Avella  
and approved unanimously by the Council, the meeting adjourned at 8:05 p.m.

Respectfully submitted,

Francine T. Paserchia  
*Municipal Clerk*