

PLANNING BOARD
BOROUGH OF ESSEX FELLS

MINUTES OF REORGANIZATION MEETING OF JANUARY 11, 2024

The meeting was called to order at 7:02 p.m. Chairman Burchell read the following statement:

This is a virtual meeting open to the public via zoom. Log in to: www.zoom.us

Click on JOIN A MEETING, then use this log in info:

Meeting ID: 874 0328 8783

Passcode: HM8Qj8

or join by phone 1-646-558-8656

Formal Action may be taken

Chairman Burchell than read the Open Public Meeting Statement:

In compliance with Chapter 231 of the Public Laws of 1975, notice of the meeting was given by way of notice to The Progress and Star Ledger on February 14, 2023 and December 19, 2023 and posted in the Municipal Building, and filed with the Clerk of the municipality.

Those present were Mayor Ed Davis, Bob Burchell, Jody James, Jim Irwin, Peter McMullen, Dave Isabel, and Debra Tedesco.

Election of Officers:

Bob Burchell was nominated to be Chairman by Jim Irwin and seconded by Jody James. Mr. Burchell was elected Chairman by a vote of 7 – 0.

Jody James was nominated to be Vice Chairman by Jim Irwin and seconded by Dave Isabel. Ms. James was elected Vice Chairman by a vote of 7 – 0.

Peter McMullen was nominated to be Secretary by Jody James and seconded by Jim Irwin. Mr. McMullen was elected secretary by a vote of 7 – 0.

Approval of Minutes

Jim Irwin made a motion to approve the minutes of the Planning Board meeting of December 14, 2023. The motion was seconded by Jody James. The minutes were approved 5 – 0 by those board members that were present at the December 14th, 2023 meeting.

Planning Board member Francine T. Paserchia joined the meeting via telephone at 7:10 p.m.

Approval of Resolutions

Abdul Rauf Bhatti

7 and 2 Norcroft Road; Block 1, Lots 3.07 and 3.17

Minor Subdivision, variances for lot width and slope disturbance,
Relief pursuant to N.J.S.A. 40:55D-36

Planning Board Attorney Michael Sullivan stated that the Planning Board was memorializing the approval of the aforementioned application from the Planning Board meeting held on December 14, 2023. Vice Chairman James made a motion to approve the resolution. Jim Irwin seconded the motion. Board members James, McMullen, Isabel, and Irwin were eligible to vote having voted to approve the application at the December 14, 2023 meeting. They approved the resolution 4 – 0.

Resolution Appointing Planning Board Attorney

Board Member Irwin read a resolution appointing and retaining Michael D. Sullivan Esq., of the firm Stickel, Koenig, Sullivan & Drill, LLC as Planning Board Attorney. On a motion from Jody James and a second from Jim Irwin, the planning board voted 7 – 0 to appoint and retain Mr. Sullivan as board attorney.

Resolution Adopting Regular Meeting Dates and Times

Board member Dave Isabel read a resolution establishing the Planning Board meeting schedule for 2024 and first meeting for 2025. The schedule follows that the meetings will be held on the second Thursday of each month except Monday, March 18, 2024, and Monday, July 8, 2024. Meetings are to be held at the Municipal Building, 255 Roseland Avenue, or via Zoom , for meetings limited to administrative duties.

On a motion from Dave Isabel and a second from Jody James the resolution was approved 7 – 0.

Resolution Designating Official Newspapers

Board member Peter McMullen read a resolution establishing the *Star Ledger* and *The Progress* as the official newspapers of the Planning Board for 2024. On a motion from Jim Irwin and a second from Jody James the resolution was approved 7 – 0.

Hearings

None

No other matters came before the Board and no one from the public participated in this virtual meeting open to the public via Zoom. Jim Irwin made a motion to adjourn the meeting that was seconded by Dave Isabel. The meeting was adjourned at 7:18 p.m. by a vote of 7 – 0.



Robert W. Burchell, Chairman
Planning Board
June 13, 2024