

BOROUGH OF ESSEX FELLS
PLANNING BOARD
REORGANIZATION MEETING

MINUTES OF THE ZOOM MEETING OF JANUARY 9, 2025

The meeting was called to order at 7:05 p.m. Bob Burchell read the following statement:

This is a virtual meeting open to the public via zoom
Log in to: www.zoom.us
Click on JOIN A MEETING, then use this log in info:
Meeting ID: 878 3691 8930
Passcode: WWaBe7
or join by phone 1-646-558-8656
Formal action may be taken

Bob Burchell then read the Open Public Meeting Statement:

In compliance with Chapter 231 of the Public Laws of 1975,
notice of the meeting was given by way of notice to The Progress
and Star Ledger on January 12, 2024 and posted in the Municipal Building,
and filed with the Clerk of the municipality.

Those present were: Bob Burchell, Mayor Ed Davis, Jim Irwin, Dave Isabel (7:20 p.m.), Jody James, Peter McMullen, Margaret O'Connor, Francine Paserchia, and Debra Tedesco. In addition, Michael Sullivan, Esq. was present.

Election of Officers:

Chairman – Bob Burchell

On a motion from Jody James and a second from Jim Irwin. The vote was 7 – 0.

Vice Chairman – Jody James

On a motion from Jim Irwin and a second from Margaret O'Connor. The vote was 7 – 0.

Secretary – Peter McMullen

On a motion from Vice Chairman James and a second from Jim Irwin. The vote was 7 – 0.

Approval of Minutes:

Secretary Peter McMullen made a motion to approve the minutes of the Planning Board Meeting of October 10, 2024. Vice Chairman Jody James seconded the motion. The minutes were approved 5 – 0. (Chairman Bob Burchell, Vice Chairman Jody James, Secretary Peter McMullen, Mayor Ed Davis, and Jim Irwin voting in the affirmative).

Approval of Resolutions:

Resolution Appointing and Retaining Planning Board attorney Michael Sullivan was read by Jim Irwin. Planning Board Attorney Sullivan added the following language at the end of the fifth paragraph, after the word "Clerk": *subject to confirmation from the Borough Administrator that non-escrow funds are available for said purposes not to exceed \$9,500 unless authorized by the governing body; and*" Vice Chairman James made a motion to approve the resolution. Jim Irwin seconded the motion. The motion was approved 7 – 0.

Resolution Adopting Regular Meeting Dates and Times was read by Vice Chairman Jody James. Jim Irwin made a motion to approve the resolution. Secretary Peter McMullen seconded the motion. The motion was approved 7 – 0.

Resolution designating the *Star Ledger* and *The Progress* as the official newspapers was read by Secretary Peter McMullen. Vice Chairman James made a motion to approve the resolution. Margaret O'Connor seconded the motion. The motion was approved 7 – 0.

Hearings

None

Such other matters as may come before the Board

None

Public

Chairman Burchell asked if there were any questions from the public. There were none.

Jim Irwin made a motion to adjourn the meeting that was seconded by Vice Chairman James. The meeting was adjourned at 7:21 p.m. by a vote of 7 – 0.



Robert W. Burchell, Chairman
Planning Board
October 9, 2025